



NIGUEL SHORES COMMUNITY ASSOCIATION
A California Nonprofit Mutual Benefit Corporation

NOTIFICATION OF RIGHT TO OPT OUT OF MEMBERSHIP LIST PROVIDED UPON REQUEST
Civil Code § 5220

Members of the Association are entitled to receive a copy of the Association's membership list upon written request. (Civil Code § 5225). The Member must submit a written request to the Association by First Class U.S. Mail or personal delivery stating that he/she wants the membership list and the purpose for which the list is requested. This purpose must be reasonably related to his/her interest as a Member of the Association. Members may use the same procedure to request a list of Members' email addresses. If the Association reasonably believes that the list will be used for another purpose, it may deny the member access to the list. The Member cannot share the list with anyone else. The Member cannot use the list for any commercial purpose or for any other purpose than what is stated in the request for the list.

The Association must provide the membership list or email list to the requester unless a Member has notified the Association that the Member does not want to share his/her name, property address, mailing address, or email address and instead prefers to be contacted via the alternative method described in Corporations Code § 8330(c).

The Association is providing you with the attached form for you to advise the Association whether or not you elect to "opt out" of sharing your name, property address, mailing address, or email address with other Members who request the membership list. Only one form needs to be completed for each residence and only needs to be signed by one Owner if there are multiple Owners of the residence.

Please return the attached form by mail, personal delivery, fax or email to:

NIGUEL SHORES COMMUNITY ASSOCIATION
33654 Niguel Shores Drive
Dana Point, CA 92629
Attention: Marla Miller, CCAM, PCAM
General Manager
(949) 493-0122
Fax: (949) 388-7892
mmiller@niguelshores.org

Once you complete and return the attached form, the opt out will remain in effect until you notify the Association in writing that you wish to have your information provided to a requesting member.

The Association will continue to send official Association communications to you as required by California Law. This opt out form applies only to requests by Members for a membership list containing other Member's names and address information.

If you have any questions, please contact the Association's general manager, Marla Miller, CCAM, PCAM at (949) 493-0122.



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FORM TO OPT OUT OF MEMBERSHIP LIST PROVIDED UPON REQUEST

Owners Name(s): _____

Address at the Association: _____

Off-site Mailing Address (if different from above):

Email address: _____

I/We Hereby Opt Out of Having Our Information on the Membership List Provided Upon Request

- ☐ My/Our name(s), property address and mailing address **MAY NOT** be shared with members of the Association who request a copy of the membership list.
- ☐ My/Our name(s) and email address(es) **MAY NOT** be shared with members who request a copy of the email address list.

Signature

Date

Please return this form to:

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