

seashore news

Published Monthly by Niguel Shores Community Association

May 1999

Issue 308



FROM THE HELM

The new Mariner gate is now operational. We still have to finish the landscaping and erect the monument signs at Niguel Road. The traffic regulation part of the entrance is now working.

There may be some adjustments in the next month, but here is the system we are starting with:

- There are two entrance lanes. The lane on the far right is only for (owner/tenant) residents who have key cards. The left lane, next to the gate house, is for guests, workers, delivery vehicles and residents without their key cards.
- There is one exit lane to be used by all vehicles exiting the community by way of Mariner Drive.
- The large swing gates on each of the entrance lanes and on the exit lane will be left open from 6:00 am until 9:00 pm everyday.
- During these busier hours, entering vehicles in each entrance lane will be regulated by a gate arm. The gate arm on the far right lane can be opened by using the key card just as we now do at Selva Gate and at Ports O'Call /Cabrillo Isle gate. The left-hand guest gate will be opened by the sentry.
- These gate arms are interconnected so only one opens at a time. This allows orderly merging where the two entrance lanes come together at Niguel Shores Drive. The gate arm in your lane may not open immediately if the other gate is open. The delay will be only three or four seconds. Watch for traffic as you merge when entering.
- The gate arms are fast-acting and will allow only one vehicle at a time to enter the gate. **DO NOT TRY TO TAILGATE.** Your car and the NSCA gate might be damaged, in which case you will be responsible.
- There is a pedestrian gate across the sidewalk on each side of Mariner Drive with proximity locking devices. These pedestrian gates will be unlocked between 7:30 am and 8:15 am and between 3:45 pm and 4:30 pm on school days to allow middle school students easy access without the use of a proximity card/fob. The pedestrian gates will be locked at all other times and require the use of your proximity card or fob for entrance or exit at all times other than those noted above. Pedestrians must not use the streets for obvious safety concerns.

It is time to elect two directors to the NSCA Board. There are two seats open and three candidates— Andy Boush, John Buehler, and Bob Enger. Please learn about these candidates and **vote!** (See April issue for candidate statements.)

Dick Mackaig is not running for re-election. I want to thank Dick for all his efforts as chief financial officer for the past two years. He has established accounting practices, encouraged the Board to adopt financial policies, and supervised a reserve study that all help insure the financial well-being of this Association. Dick has spent a lot of hours at his job and the result is outstanding.

I also want to thank Andy Boush, Bob Converse, Gerlinde Duffy, Don Johnston and Dick Mackaig for their efforts as Board members during these past two years that I have been president. We did not always agree, but we have always worked together for the good of the Association.

Thank You.

Jerry Milner
NSCA Board President



APRIL BOARD ACTIONS

- ✓ Accepted Jerry Moon's resignation as chairperson of the Traffic & Safety Committee; however, Jerry will continue serving on the committee.
- ✓ Appointed Larry Coffing as the chairperson of the Traffic & Safety Committee.
- ✓ Accepted the 1998 audit, dated February 22, 1999, completed by Porter and Company and authorized staff to mail out to all homeowners by April 30.
- ✓ Authorized staff to purchase a cabinet to store flammable materials.
- ✓ Accepted changes to Rule 6401 and Rule 6440. Revised rules are attached to this issue.

- ✓ Accepted revisions to Rules 2715; 6100, 6405, 6511, 6512, 6513, 6514, 6515 and 6516. Revised rules are attached to this issue.
- ✓ Accepted proposal from Mako Systems, Inc. to install pedestrian gate locking devices on both gates on Mariner Drive. Total cost for this work is \$4,575.
- ✓ Accepted the proposal from Taylor Tennis Courts to install concrete overlays on courts #2 and #4. When completed, new play surfaces will be installed on all four courts. Total cost for this work is expected to be approximately \$51,700.
- ✓ Authorized staff to reimburse one resident and one guest for punctured tires suffered at the Ports O'Call exit gate because of equipment malfunction.
- ✓ Adopted policy for staff to follow involving the release of names and phone numbers involving committee and Board members.
- ✓ Authorized staff to change the employee dental plan to MetLife as of July 1.
- ✓ Authorized Wendt Landscape Service to install soil and the necessary irrigation system for the new planters along Mariner Drive. Costs not to exceed \$6,000.
- ✓ Authorized staff to change the Stonehill pedestrian entrances to a locking gate setup. Costs not to exceed \$4,000.

NSCA
ANNUAL MEETING & ELECTION
 Tuesday, May 18
 8:00 pm
 * * * * *
 Registration Begins
 7:30 pm

STREET SWEEPING SCHEDULE
MONDAY, MAY 3
 Please keep vehicles off streets & parking bays.



LANDSCAPE COMMITTEE UPDATE

There were 17 Homeowner Requests this month. Four have been completed and the others are being worked on or near completion. When a homeowner has a request for the Landscape Committee, the *Homeowner Request Forms*, obtainable in the office, expedites the request of the homeowner. Verbal requests are difficult for the committee and the landscape contractor. The best and quickest service for the homeowner is to fill out a "Homeowner Request Form."

The color plantings will be done in May. The predominance of color plants will be ivy geraniums. This major change is due to the rabbit problem. The rabbits have been eating our plantings almost as quickly as they are planted, but so far ivy geraniums are not on their diet.

There is a revised plan for the *Eucalyptus* trees along Magellan Isle; only the visually dead trees will be removed.

Dick Wendt's planting schedule is complete for February except for the planned daylilies. They will be in at the nursery soon and will be planted in the Custom Home area.

There is still some work to be done in March on the Breaker's Isle lower slope. The improvements on the La Cresta slope will be reviewed again by Dick Wendt, staff, and the area representative. In April renovation on Bay street front yards in the Atlantic/Garden homes will continue.

Most of the excess water observed by homeowners in the Villas area is due to underground water. We appreciate being advised if excess water is observed so it can be checked out by our landscaping service in case it is from an irrigation line break.



TRAFFIC & SAFETY COMMITTEE

1. Mariner Gate update: The Mariner Gate should be finished before May with an interlocking gate arm system: either the resident arm lane or the guest arm lane will open but not at the same time. Keycards will be mandatory for the resident lane. Pedestrian gates will require the same proximity devices used at the beach and community center.
2. The committee and Board of Directors will hold an open meeting on Tuesday, May 25 at 7:00 pm in the multi-purpose room to discuss and receive homeowner comments on the alternative design plans for the Ports O'Call/Cabrillo Gates. By mid-May NSCA staff will have posted, at the community center, three (3) alternative plans under consideration by the Board. Homeowners that cannot attend the May 25 meeting can send written comments to the NSCA office for review by the Board.
3. A discussion was held about the Selva Gate which will be the next gate remodeled after the Cabrillo Isle/Ports O'Call gate. At that time, pedestrian gates will be installed to further control foot traffic.
4. We are having parking problems with regard to sport utility vehicles, recreation vehicles and trucks. Three members are reviewing the California Vehicle Code. The maintenance staff has been instructed to put markings on the curb at the office and on the flagpole which will set maximum dimensions. We are determining whether to issue decals to questionable vehicles.

5. The Chairman of the Traffic and Safety Committee will determine where the speed trailer will be parked during May.
6. The committee expressed concern that no stop sign exists at Cabrillo Isle and Niguel Shores Drive. This request will be reviewed in May.
7. The committee would like to see cars without passes, permits, or decals towed out of Niguel Shores for Trespass, immediately without warning.
8. Residents must all have a code when the new Mariner Gate opens for use. **PLEASE CALL THE OFFICE TO CONFIRM!**
9. There was a vandalism total during March of \$105.54

TYPE OF VANDALISM	Current month cost	Y-T-D	% of total Y-T-D cost
Men's Bathroom	0	107.00	20.3
Graffiti	0	20.00	3.8
Shrub Destruction	0	276.00	52.4
Coach Lamps	0	18.00	3.4
Beach Parking Lot	90.00	90.00	17.1
Entrance Gate	15.00	15.00	2.9
TOTAL	\$105.00	\$526.00	100.



SHORES BLOTTER

1. A residence on Brisbane Bay was broken into on March 20.
2. There was vandalism at the beach parking lot in March.

Residents who experience break-ins, car thefts, etc., must call the Sheriff. NSCA does not provide security but provides access control and rules enforcement in the common areas. Patrol personnel cannot respond to a private property residence or stop to investigate a crime. Call the Sheriff at 949/647-1832.

VACATION HOME SECURITY CHECK

At no cost to residents, the City of Dana Point, Police Services will provide vacation home checks while residents are out of town.

They will provide a physical check of a residence to insure that no windows or doors have been left open, etc.

When residents require a vacation home check, they are to call the Laguna Niguel Sheriff Substation at 949/770-6011 and give the following information:

- Name, address, cross street, and inclusive dates of service.
- Who to contact in case of an emergency (name, address, city, area code plus telephone number and relationship) and whether this person has a key to the home.
- Any other pertinent information, ie, a gardener comes on a certain day of the week; any pets; is there a pool; alarm system; name of anyone who will have access to the home during the resident's absence; any car left in the driveway (license, make, or color), and any other information which will help secure the home.

**LEASH YOUR PET.
CLEAN UP THE RESIDUE.**
(NSCA Rule 9101; Orange County Ordinance, Title 4)

TENNIS COURTS CLOSE DOWN FOR MAJOR WORK

The Board of Directors has chosen Taylor Tennis Courts to complete post-tension concrete overlays on courts #2 and #4. The contractor will come in and install two inches of compacted sand over the existing courts, then pump concrete over the sand so that we have a new five-inch thick raw court surface. While the new concrete is curing, the old surfaces on courts #1 and #3 will be removed. When the time is right, all four courts will receive new play surfaces. This project will take six to eight weeks to complete.

It appears that this project will start sometime in May and will be finished sometime in June. We will try to keep courts #1 and #3 available for use as long as possible. Please look for notices at the Community Center advising whether the courts are available for play. An update will be provided in the June Seashore News.

Courts #2 and #4 have had problems for many years, as many resident players know. The courts were not properly installed by the developer. The supporting rebar was floated too high in the slabs so rust is causing large areas to spall. Laying new concrete pads over the existing courts is the only way to solve the continuing problems that affect the play surfaces. To date, these problems have been minor on courts #1 and #3 and overlays may not be necessary in the future.

On behalf of the Board of Directors, we appreciate residents patience while this project is completed. The Board is sure the wait will be worth it.

POOL AREA TO BE CLOSED FOR ACID WASH

It is expected that the pool will be closed some time in May or June so that it can be emptied. The contractor will then acid wash the plaster. Once all work is done, our maintenance staff will refill the pool. It will take approximately three to

four days to bring the pool back up to proper temperature and balance the chemicals. The contractor will also be making a change to our pool equipment.

Staff will post the pool closure dates on the bulletin board.

The Board of Directors appreciates residents' patience while this work is completed. Once the work is underway, staff will post an update on the projected opening date.

The spa will remain open while this project is completed.

SHORES GARDEN HOMES TO HAVE TRENCH WORK FOR REWIRING OF COACHLAMPS

Last year our maintenance staff, Wendt Landscape Service, and Anchor Paving, worked on some of the Atlantic Garden Home streets, digging trenches, installing conduit, backfilling each trench and pulling new copper wire to rewire the coachlamps. We are going to start this project in the Shores Garden Homes next month. The contract with Anchor Paving is in process of being finalized and a start date is pending.

When this project is scheduled, those residents on the following streets will receive notices providing details/projected schedules:

SALVADOR BAY
BRISBANE BAY
MONTEGO BAY
SIDNEY BAY

In 1999 the above streets will have this work. In 2000 NSCA will address another four to five streets. It is our intent to have all of the Shores Garden Homes streets completed before all of the streets are re-asphalted. We are addressing the worst streets first for problems with the original aluminum wiring.



RECREATION COMMITTEE

KENTUCKY DERBY

SATURDAY, MAY 1
IN THE MULTI- PURPOSE ROOM
1:00 PM

ADMISSION \$1
INCLUDES SNACK AND DRINK

**BET YOUR FAVORITE HORSE
AND
WATCH ON THE NEW 50" SCREEN**



SUPERVISOR TOM WILSON TO BE SPEAKER FOR ALDRICH MEMORIAL LECTURE SERIES

Tom Wilson, our supervisor representing the Fifth Supervisorial District in Orange County, will be the speaker for the annual Dan Aldrich Memorial Lecture Series event scheduled on Wednesday, June 2 at 7:30 pm at the community center. This year the series started with the Camerata String Quartet concert on April 28. The Recreation Committee hopes to schedule a third presentation in the fall. This lecture series is sponsored by the Recreation Committee and features two or three special presentations during the year. It started nearly ten years ago in memory of Dan Aldrich, who in addition to serving as president of our association for two years, was the founding Chancellor of the University of California at Irvine.

Supervisor Wilson has been a leader in the fight against the plans for a twenty four hour, international airport at El Toro. He has also been actively involved in planning improvements at Dana Point Harbor. He will be speaking about issues that concern all of us who live in the beach area of South Orange County. This will be the first opportunity for Niguel Shores residents to meet our county supervisor here in our community.

CORRECTION TO DERBY DAY PARTY ARTICLE IN APRIL SEASHORE NEWS

Last month's article gave undeserved credit to the Mens Club for the new big TV at the community center. While the Mens Club did provide \$300 of the total cost, the Womens Club put up \$301; the Recreation Committee donated \$400; NSCA paid out \$700 and there was an individual donation of \$25, according to an informed source.

It should be noted here that articles appearing in the Seashore News are submitted by various individuals, sometimes representing different groups in the community, and inaccuracies are not always caught by the Communication Committee, which does the editing process. Regardless of the disclaimer printed near the bottom of the NSCA Directory page, the committee and the Editor-in-Chief regret this oversight.

OUT-OF-AREA OWNERS: WEEKEND STAFF HAVE LIMITED ABILITY TO ASSIST YOU

Owners who do not live here full-time should contact the business office staff, Monday through Friday, 9:00 am to 5:00 pm, to obtain answers to questions. This should be done prior to a weekend arrival!

The clerks who work after hours and on weekends monitor the community center. They cannot conduct business. They cannot change/update your records. Examples of transactions that they *cannot* help you with are: obtaining a new vehicle decal, issuance or exchange of gate key card, checking in a new owner/tenant, changing "No-Call" card at Mariner Gate, etc.

If you plan in advance, the business office staff can advise you how to accomplish your tasks with minimum inconvenience. Your cooperation will be appreciated by all concerned. Phone 949/493-0122.

1998 ANNUAL AUDIT REPORT

The 1998 Annual Audit Report has been mailed to homeowners. If you have not received your copy by **mid-May**, please contact the Association Office at (949)493-0122 and a copy will be mailed to you.

VOICE OF THE PEOPLE

no submissions

Letters are welcome and limited to 200 words, typed if possible. Include name, address and phone number of writer. Refer to NSCA Rules #5221, 2, 3, and 4. Submissions due on the 17th of the month.

BOARD HAS HIRED CONTRACTOR TO REMOVE RABBITS

The Board has decided to hire a contractor to remove an excessive number of rabbits throughout the common areas in the community. Whenever Wendt Landscape plants new ground covers, the rabbits destroy them in one or two nights. Several thousand dollars has been lost because of the damage.

The contractor will be in the community on two different dates after May 10. They will come in at approximately 11:30 pm and remain until 2:00 am. The contractor will cover the common area greenbelts, several slopes, community center, and beach parking lot. The contractor should not have to enter anyone's front yard or rear yard.

When the date for the removal is set, the NSCA General Manager will notify the O. C. Sheriff of the contractor's presence in case the Sheriff's Department receives calls about someone wandering around late at night and Lincoln Security in case Mariner gate receives calls.



WELCOME NEW RESIDENTS

In April, **Gilbert and Teri Barnes**, together with their eight-month-old twins, Robert and Teresa, joined this community on Periwinkle. This couple came here from La Jolla where they lived ten years. A graduate of Stanford, Gilbert is a real estate automation and software consultant. Their hobbies include mountain biking, skiing, bodysurfing and travel. Teri is busy at home with the twins, and she is anxious to meet other mothers of young children. Welcome to Niguel Shores!

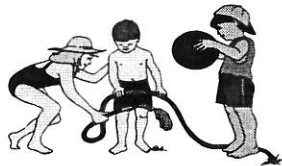
FAMILY CLUB

Family Club Picnic Meetings are starting again with the warm weather. Our next meeting will be Sunday, May 23, at 5:00 pm. A barbeque with hot coals will be provided. Everyone welcome!! Badminton, croquet, horseshoes, bubble mania and more will be set-up. Come join the fun.

POTLUCK

"April Showers Bring May Flowers", remember that old saying? We do! Flowers will be the theme for POTLUCK on Sunday, May 16. Everyone please bring a fresh flower to add to the clay pot centerpiece on the table where you dine. Are we going to award a prize for the most creative arrangement? You bet we are! Cocktails at 6:00 pm with dinner to follow. Be there with your posy, pal, drinks and place settings. If you don't hear from one of the flower patrons listed below, please call one of them to add your name.

A-F	Wanda Bunker	240-5845
G-M	Harriet and Lee Writer	493-6196
N-Z	Dee and Don Johnston	248-7148



NIGUEL SHORES PRESCHOOL GROUP

The Niguel Shores Preschool Group meets every Tuesday at 10:00 am. Every child of preschool age is welcome as are parents or sitters. The meeting is held at the park in the Community Center. Gay Powers 443-0885.

LIFEGUARD ON DUTY
MAY 29,30 and 31
1:00 PM to 6:00 PM



PAGE TURNERS

Join the Page Turners on Monday, May 17, to hear Hope Luedeke's review of A Certain Justice by P.D. James.

We will meet at 10:30 am at the home of Vivian Cox, 33711 Windjammer. Helen Paslaqua will assist with hospitality duties.

Keep in mind a book to suggest for next year's selections. We can bring recommendations to this meeting as well as our June meeting when we will make our choices!

Call Vivian if you would like more information, 661-1439.



WEDNESDAY NOON BRIDGE

Come and join us for a game of bridge. Play begins at 11:50 am. For reservations call Kay Wittmack at 661-8177. Winners for early April were:

April 7

1st Lyn Brooks
2nd Gaye Vaughan
3rd Mary Appanian
Adelle Shanta

April 14

1st Helen Campbell
2nd Dorothy Knauf
3rd Jean Freeman

WOMENS CLUB

The May 13 meeting of the Niguel Shores Womens Club at 12:00 noon starts our new year with an enthusiastic slate of officers, (How could they be anything else after the clever and hilarious installation Frieda Baskin presented last month?) Annual dues are only \$5, a bargain for such pleasant times with friendly neighbors. If you are new the community, or just have not had time to join us, please come to hear someone who promises to be interesting and entertaining. Suzanne Willis, from the Ritz Carlton Hotel, will be our speaker. She has been Director of Public Relations there for three years, and came from Southeast Plantation on an island off the est coast of Florida. Suzanne has been in hospitality and public relations since her graduation from Florida State University. She promises entertaining tidbits of hotel management miscellanea.

Please call Ruth Lewis, our telephone chairperson, 661-7786, for a reservation if you have not been called of are coming for the first time.

The **Craft Class** has been dropped until there is revived interest. However, there is still a need for lap robes and "preemie" baby caps. So if you have the time to do a little very easy knitting you may call Harriet Writer (493-6196) of Marilyn Sewell (661-7623) who can supply you with yarn.

The new board will meet at 4:00 pm on Thursday, May 6, in the conference room of the multi-purpose room.



WOMENS GOLF

When Ceacy Johns and Carolyn Hughes themed April's Fun Days the Hard Times tournament, they did not know they would have to cope with an all-day rain prior to play, along with their intended celebration of cold weather, multiple tax payments, foolish jokes and national day of mourning (Canada).

But the happy gods prevailed: the sun came out and so did a lot of players who learned the real winners had the day's highest scores! Congrats to the foursome of Lorraine Bruns, Lavonne Borland, Patti Clifton and Carolyn Hughes, all who over achieved on putts, sand traps and creek beds, Carolyn's low net of 31 tipped the scale. Hard earned awards also went to Betty Lewis for low gross, and Rose Marie Lawson and Fran King for low putts. To cap the day's performance, Terry Scott and Liz Kelsch served up a delectable, eye-appealing buffet.

NSWG's call for member prospects was answered by Judy Boitano, Carol McWilliams and Patti Clifton. The invitation continues for others in the shores. If you would like to play, call Ceacy Johns (493-8355) to learn more. There is no handicap required and warmer days are coming!

The next Fun Day is Monday, May 10. Call Fran King (496-1700) for golf and Lydia Reeve (493-6539) for lunch if you have not signed up. Check-in time is at Aliso Creek is 8:00 am with lunch following at the community center. And for practice, Monday golf is scheduled each week. Call Bernice Zeigner (496-2246) for details.

MENS GOLF

Cool and windy conditions did not keep 25 stalwart golfers from playing Green River (Orange). Winners were the Miller/Hughes team first, the Beaver/Ross Team second and Borland/Buafford Team third. Closest to the pin awards went to Hal Therolf (skuller) and Dick Johns (lucky shot).

We had nice weather at Meadow Lake on April 13. Format was best 2 balls of the foursome. the team winners were first Peter Rash, John Buehler, Bob Enger and Bob Gutknecht. Second place honors went to Myron Miller, Boyd Van Ness, Bob Munz and a blind draw; and to the third place team of Don Ellis, Martin Dedrick, Gene Lachel and Fred Standefer. The perennial closest to the pin award went to none other than Gene Lachel the other winner being Jack Broering.

Awards for the 1998/99 Mens Clubs championship were presented at the Mens Club breakfast. Club champion Jerry Pearl received \$100; \$75 second place went to Bob Enger; third place to Bob Converse with \$50 and forth to Tom McNicholas, \$25.

Quote of the month:

“The good chip is like a good sand shot, it’s your secret weapon, it allows you to whistle while, you walk in the dark alleys of golf.”

— Tommy Bolt

MENS CLUB

The Mens Club of Niguel Shores meets in the multi-purpose room on the first and third Tuesday of each month for breakfast, a short meeting and a guest speaker.

May 4 Breakfast: Bob Goedhart from the firm of Waters and Fauble will speak about the Millennium plan. The Millennium plan is a non-aviation alternative for the reuse of MCAS /El Toro and has the support of the El Toro Reuse Planning Authority (ETRPA). Following Mr. Goedhart’s presentation, Dick MacNair and Tristan Krogins will speak about the Safe and Healthy Communities Initiative. To kick off a drive to obtain signatures from our community in support of the Safe and Healthy Communities Act.

May 18 Breakfast: This is a special meeting when the men invite their ladies to attend the meeting. The speaker will be John Tschirgi from the Laguna Beach Pageant of the Masters where he serves as the backstage manager for the Pageant. He will explain the techniques used in putting together this unique event and entertain us with some backstage stories. Plan to attend. There may be a little entertainment and some extra refreshments.

We hope that all men in the community will feel invited to participate in the Mens Club. If you aren’t a member, please visit us. Be our guest the first time and sample the program and fellowship of the club.



LIBRARY NEWS

Children's Library: Spring Story Times will continue on Wednesday mornings at 10:30 am through May 19.

The **School-Age After School Club** is filled. The Bookmark Design Contest winners are displayed in the Library. Copies of those bookmarks are being distributed.

Computers & the Internet: Internet access is being added to all existing computers and will be added to several new computers which are scheduled to be installed soon.

Library Book Store: The Bookstore Managers are planning a volunteer Appreciation Tea for May 20. Volunteers please save this date on your calendars. Persons interested in volunteering may sign up now and enjoy the tea as well. Invitations will be going out soon. Hours of the book store are 12:00 pm to 5:00 pm Monday, through Thursday, Friday 12:00 pm to 4:30 pm and 11:00 am to 4:30 pm on Saturday. Donate your books—they provide funds to purchase new books for the library.

Friends of the Library recently purchased a receipt printer for the Library which automatically prints out a list of books borrowed and due dates.

Dana Point Library
33841 Niguel Road
Dana Point, CA 92629
Library 496-5517
Bookstore 489-3956

NEIGHBORHOOD ADS

FOR RENT- Garden Home 2 bedroom-2 ½ bath, 2 car garage. Close to the Ocean, bicycle path in rear, gardener. Call 949/552-3062.

FOR SALE- Love seat \$250. Maple set sofa and chair 2 sets of covers for cushions, \$300. Call 496-8382.

WANTED- Looking for someone to watch my 3 sons ages 14,12 and 9 during summer vacation. Please call Darlene Burke, 661-6157.

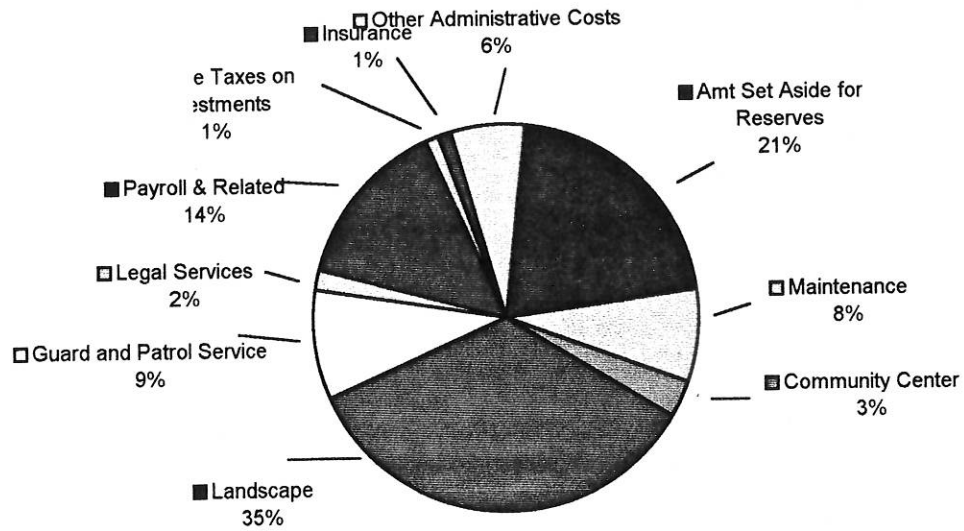
WANTED- A home in Niguel Shores. Private party looking to buy. If you are interested in selling, please call 949/378-7730. We will both save on the real estate commission.

LOOKING FOR HOUSE TO RENT IN NIGUEL SHORES-If you have a house you would like to rent to a responsible, mature, "neat-freak", non-smoker with no pets, please call 949/248-0193.

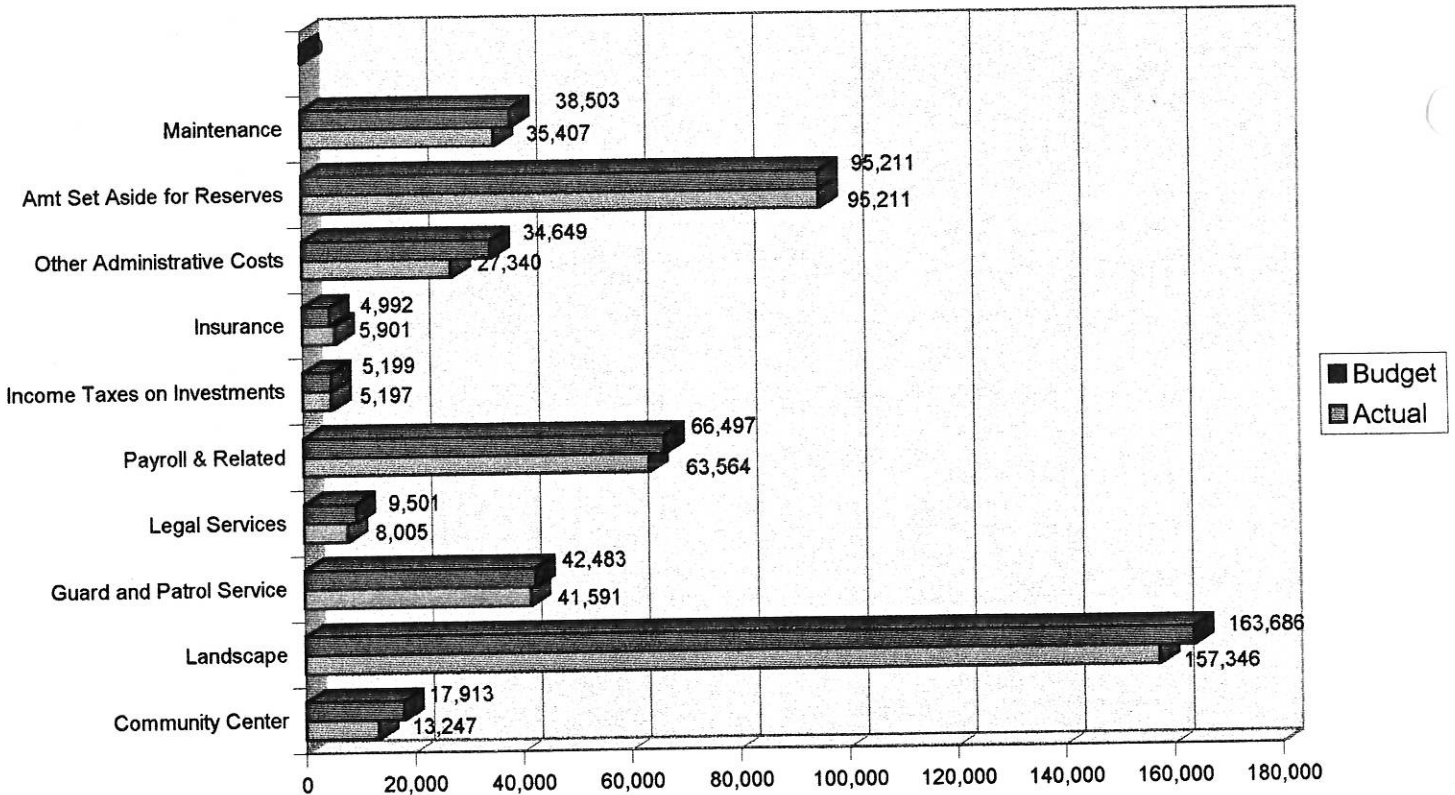
Items for Seashore News ads must be submitted by the 17th of the month together with a check payable to NSCA. (\$3 for a maximum of 30 words.) Advertisers must fill out a form available at the Association office. Neither NSCA nor the Seashore News assume responsibility or liability for quality of goods advertised. See rule 5525.

**VOTE !! VOTE !! VOTE !! VOTE !!
ELECTION OF BOARD MEMBERS
MAY 18 8:00PM**

Niguel Shores Community Association Expenditures for Jan 1 to Mar 31, 1999



Amounts are Shown in Dollars



Amounts Reported are Subject to Year End Audit

NSCA DIRECTORY

NIGUEL SHORES COMMUNITY ASSOCIATION
33654 Niguel Shores Drive, Monarch Beach, CA 92629
(949) 493-0122 Fax (949) 831-0116

BOARD OF DIRECTORS

Jerry Milner President
Andy Boush 1st Vice President
Gerlinde Duffy 2nd Vice President
Don Johnston Secretary
Dick Mackaig Chief Financial Officer

NSCA STAFF

Rob Cochrane General Manager
Ivy Hsia Controller
Linda Hill Community Relations Manager
Julie Ann Hess Administrative Assistant
Jamie Derr Receptionist
Brett Rogers Maintenance Manager

NSCA COMMITTEES

Architectural Control
Communication
Finance
Landscape
Maintenance
Recreation
Traffic & Safety
Tree View Blockage

CHAIRPERSONS

George Williams
John Dickerhoff
Grover Brown
Janet Mackaig
Rick Foth/Larry Coffing
Don Beaver
Larry Coffing
Carroll Cox

MEETINGS

1:00 pm, 1st & 3rd Thursday
See Calendar
See Calendar
3:00 pm, 2nd Monday
9:30 am, 1st Friday
12:30 pm, 1st Monday
10:00 am, 1st Tuesday
1:00 pm, 2nd & 4th Monday

OTHER ORGANIZATIONS

Sea Terrace Townehomes Assn. I

George Evans, President
Don Beaver, 1st Vice President
Skip Eissfeldt, 2nd Vice President
Patty Therolf, Treasurer
Lydia Reeve, Secretary

Sea Terrace Townehomes Assn. II

George Traver, President
Ed Adams, 1st Vice President
Norman Browne, 2nd Vice President
Frieda Baskin, Secretary
Myron Miller, Treasurer

Womens Club

Dee Johnston, President

Mens Club

Jack Sweeney, President

SEASHORE NEWS

Published monthly by the Niguel Shores Community Association and distributed without charge to the member as a means of keeping residents informed of NSCA Board actions and community activities, and to encourage participation in community affairs.


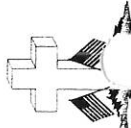
Editor in Chief - John Dickerhoff
Editorial Staff - Communications Committee
Word Processing/Layout - Julie Ann Hess
Collating - Shirley Smith
Distribution - Dan Johnson

The Communication Committee expends all reasonable effort to confirm the accuracy of statements in the News, but assumes no responsibility for errors, omissions of fact or use of material that might be offensive in some way.

Contributions from NSCA committees, NSCA member organizations and individual members are welcomed. Submissions due on the 17th of the month.

MAY 1999

Seashore News

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																		
2 11:30 am Tennis Tournament 2:00 pm Tennis Exhibition	3 Womens Golf 9:00 Fitness Class 10:00 H2O Aerobics 12:30 Recreation Committee	4 8:15 Mens Club Breakfast 10:00 Traffic & Safety Committee	5 9:00 Fitness Class 10:00 H2O Aerobics 11:30 NSCA Board Meeting 11:50 Noon Bridge 3:00 Mens Tennis	6 8:00 Ladies Tennis 1:00 Architectural Control Committee 4:00 Womens Club Board Meeting	7 9:00 Fitness Class 10:00 H2O Aerobics 9:30 Maintenance Committee	1 9:30 Tai Chi 1:00 Kentucky Derby-MPR																																																																																																		
9 Happy Mother's Day 	10 Womens Golf Fun Day 9:00 Fitness Class 10:00 H2O Aerobics 10:30 Page Turners 1:00 TVB Committee 3:00 Landscape Committee	11 Mens Golf	12 9:00 Fitness Class 10:00 H2O Aerobics 11:50 Noon Bridge 3:00 Mens Tennis	13 8:00 Ladies Tennis 12:00 Women Club Luncheon	14 9:00 Fitness Class 10:00 H2O Aerobics	15 9:30 Tai Chi																																																																																																		
16 POTLUCK 6:00 pm Cocktails 7:00 pm Dinner	17 Womens Golf 9:00 Fitness Class 10:00 H2O Aerobics	18 8:15 Mens Club Breakfast 8:00 pm NSCA Annual Meeting & Election	19 9:00 Fitness Class 10:00 H2O Aerobics 11:50 Noon Bridge 3:00 Mens Tennis	20 8:00 Ladies Tennis 1:00 Architectural Control Committee	21 9:00 Fitness Class 10:00 H2O Aerobics 3:00 Finance Committee	22 9:30 Tai Chi																																																																																																		
23 5:00 pm Family Picnic and Barbeque	24 Womens Golf 9:00 Fitness Class 9:00 Communication Committee 10:00 H2O Aerobics 1:00 TVB Committee	25 Mens Golf 7:00 pm Open Meeting POC/Cabrillo Alt. Design Plan MPR	26 9:00 Fitness Class 10:00 H2O Aerobics 11:50 Noon Bridge 3:00 Mens Tennis	27 8:00 Ladies Tennis 4:00 Emergency Preparedness Implementation Committee	28 9:00 Fitness Class 10:00 H2O Aerobics	29 9:30 Tai Chi																																																																																																		
30 Memorial Day 	31 NSCA CLOSED FOR MEMORIAL DAY 5:00 Beach Bluff Barbeque	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <p>April 1999</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td></td></tr> <tr><td></td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td></td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td></td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td></td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td></tr> </table> </div> <div style="text-align: center;"> <p>June 1999</p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td></td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td></td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td></td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td></td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td></td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr> </table> </div> </div>					S	M	T	W	T	F	S				1	2	3			4	5	6	7	8	9		10	11	12	13	14	15		16	17	18	19	20	21		22	23	24	25	26	27		28	29	30				S	M	T	W	T	F	S				1	2	3	4		5	6	7	8	9	10		11	12	13	14	15	16		17	18	19	20	21	22		23	24	25	26	27	28		29	30				
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MARINER GATE FAX MACHINE FOR GUEST ENTRY AUTHORIZATION

By popular demand, there is now a fax machine in the Mariner Gate sentry house. You can fax your guest access requests to the Mariner Gate sentry for 1 to 9 guests in lieu of calling. No more than nine (9) names can be submitted by fax to the Mariner Gate sentry on the same day.

YOUR FAX MUST INCLUDE:

- ▶ ***MOST IMPORTANTLY, YOUR PERSONAL IDENTIFICATION CODE****.
- ▶ Your **LAST** name.
- ▶ Your **STREET** name.
- ▶ Your guest's **LAST** name or company name (if service contractor).
- ▶ **DATE** and **TIME** your guest is expected to arrive.

** Your personal identification code is the 5 to 15 character code you recently chose on your New Owner/Tenant Information Declaration. If the code is not included on your fax, your request CANNOT be processed.*

The sentry will not call you, and your guest will not be admitted, if all of the above information is not included on your fax. In addition, your fax will not be confirmed by the sentry, by phone or fax.

Because the fax number is just as confidential as the Mariner Gate phone number, it cannot be printed here. Please call the NSCA office for the fax number. Have your personal identification code handy, because it will be necessary to give to staff in order to obtain the fax number.

If you have ten (10) or more guests arriving on the same day, please bring your list to the NSCA office at least 48 hours in advance. Your signature is required on an authorization form.

Utilizing your fax machine is another option residents have to authorize guest entry.

2715 Tenancy Fee (4-21-99)

Effective May 1, 1999, a Tenancy Fee of \$25.00 will be charged for each new tenancy registration, or change of tenancy, in any member's unit payable by the property owner. Tenancy is defined as "any person(s) or family renting or occupying a residential unit and not residing with the owner(s) in that unit, *other than the immediate relatives of a non-resident owner (spouse, child, parent, sibling, grandparent, or grandchild) who do not pay rent to the owner if the owner so states in the Owner Information Declaration.* This tenancy administrative fee is in addition to current fees/deposits charged for each vehicle gate access package (one car decal and one key card per vehicle registered) and proximity device, issued to a tenant.

(05-01-99)

6101 Pedestrian Gate Access Devices (4-21-99)

Two types of proximity devices which provide access through controlled pedestrian gates, a card or a fob, are available to residents (owners or tenants) *over ten years of age* up to a maximum of four (4) devices per household. Recipients may choose which device they prefer. Each Resident Owner and Non-Resident Owner (as defined in Rule 6512 A and B) will be provided one (1) device without charge.

Resident Owners may also apply for up to three (3) additional devices for eligible full time residents of their household at a cost of \$10.00 each.

Non-Resident Owners may apply for one (1) additional device at a cost of \$10.00.

Non-Resident Owners who do not rent or lease their property may apply for up to three (3) additional devices for eligible full-time residents who are immediate relatives (as defined and provided for in Rule 6512 B(3)(b) at a cost of \$10.00 each.

Tenants may purchase up to four (4) devices per household (for eligible full-time residents of the property rented) at a charge of \$25.00 each, \$15.00 of which is a refundable deposit.

Only checks or money orders will be accepted as payment for additional devices.

Lost or stolen devices may be replaced by application at the NSCA office for a *replacement fee of \$25.00* for each device, payable by check or money order. Lost or stolen devices will be deactivated and will not be usable.

Upon close of escrow when selling a residence, devices issued to the selling owner will be deactivated, and the new owner must apply for new devices after completing a new "Owners Information Declaration".

Tenants' devices must be returned to the NSCA office at the end of the renting period. A *\$15.00 deposit refund* for each device returned will be sent by mail to the departing tenant and the devices will be deactivated. Devices not returned will be deactivated immediately upon expiration of the new tenant agreement, and the deposit forfeited without further recourse after *thirty (30) days*.

Abuse of NSCA facilities or privileges may result in deactivation of all devices issued.

6110 Access/Egress to Niguel Shores Community and Facilities (11-4-98)

The Niguel Shores community is surrounded by, and contains within its boundaries, gates, fences, and walls which are owned, operated, and maintained by the association. Entry and egress to and from the community, and all recreational and other facilities within the community, are restricted to designated pedestrian and vehicle access and egress areas and gates at various locations throughout the community which are intended to provide the sole access to and egress from the community and its facilities for members, and their families, tenants, authorized contractors, and vendors, and guests. Such fences, walls, access / egress areas, and gates include, but are not limited too, those located at, and within the Community Center, greenbelt areas, and the beach / bluff parking lot and recreation area which are located within or at the perimeter boundaries of the community. No persons, except Association staff personnel, and authorized contractors and vendors who are performing repair and/or maintenance functions, are permitted to climb upon, scale, alter, deface, damage, or otherwise misuse any gate, fence, or wall, or block open or tamper with any gate or other entry or exit device owned, maintained, or operated by the Association.

(05-01-99)

6401 Visible Permit Required (12-16-86) (Revised 4-21-99)

Effective June 1, 1999, every vehicle (*except Federal, State, County, City, Public Utilities, and bonded public delivery vehicles*) within the community of Niguel Shores, must display a valid decal or permit, issued in accordance with Series 6500 of these rules, easily readable through the windshield from outside of the vehicle (except visitors entering through the Manta and Garibaldi gates to the Villas and Sea Terrace II areas of the community *where the resident will provide visitors with special permits [Rule 6603] to be displayed in lieu of regularly issued permits*. Key cards, or scanner decals alone, are not an authorized method of vehicle identification. Failure to display a valid decal or permit *on any vehicle operating or parked on common area property within the Niguel Shores community* is, itself, a violation of these rules, notwithstanding the absence of any other violation, *and such vehicle is subject to immediate removal (tow) from the community at the vehicle owner's expense*. Entry and parking of vehicles within Niguel Shores is subject to the conditions of issuance of such decal or permit and these rules.

6402 Double Parking (12-16-86)

No vehicle shall be parked, stopped or left standing, whether attended or unattended, except in an emergency, on the roadway side of any vehicle stopped, parked or standing at the curb or edge of street or other common area (i.e. No Double Parking).

6404 Prohibited Parking (12-16-86)

A. No parking in the common areas is permitted in any green, red or yellow zone, on a sidewalk or in a manner that would obstruct a driveway or create a traffic or safety hazard. Parking in green zone is for limited time only as indicated by the curb markings.

B. Parking in the common areas in a manner which leaves oil or debris is not permitted.

6405 Common Area Parking (4-21-99)

Effective June 1, 1999, Common Area space shall not be used for overnight parking of resident vehicles with decals (between the hours of 11 PM and 6 AM), except if the number of vehicles owned by a resident and properly registered with NSCA Office under Series 6500 of these rules is such that no additional vehicles could be parked in the resident's garage or driveway as originally designed for parking vehicles, or as modified with the approval of the Architectural Control Committee. Then such vehicles may be parked in Common Area space. Common Area space is defined as all property owned or leased by the Association and includes without limitation, the streets within Niguel Shores.

At the time the additional vehicle(s) to be parked in the Common Area space is/are registered with the NSCA Office, the resident's request must be accompanied and supported by an Owner Information Declaration. Upon approval, the additional vehicle(s) will be identified as authorized to be parked on Common Area space overnight.

6406 Beach Parking (07-05-90)

No parking is allowed in the beach parking lot between the posted hours or during such periods as are posted in the parking lot. Visitors displaying a valid Visitor Day Permit, Special Entry Permit or Guest Parking Permit may park in the beach parking lot except on Memorial Day weekend; July 4th and weekend when the 4th falls on a Friday, Saturday, Sunday or Monday; Labor Day weekend.

6430 Traffic Regulations (07-18-90)

- A. The speed limit within Niguel Shores shall be no more than _____ is safe under circumstances, and in no event more than posted _____ speed limits
- B. All stop signs and other traffic regulating devices shall be observed and followed by all operators of vehicles at all times.
- C. All vehicles operating within Niguel Shores shall be duly licensed and operated as required by the Vehicle Code including noise abatement, and shall be driven by legally licensed drivers.
- D. No vehicle shall be operated on walkways or areas other than streets and parking facilities.
- E. No vehicle shall be operated within Niguel Shores in a manner which is unsafe or presents a danger to the safety of persons or property.

6435 Operating Motor Vehicles on Green belts (05-01-91)

All motor vehicles are to be only operated upon the road system throughout the association. Vehicles are not to be driven over or upon any common area green belts or planted landscape materials, including sidewalks.

Violators will receive a fine plus be assessed all costs to make repairs after receiving a hearing.

6440 Enforcement Procedures (10-01-91) (Revised 4-21-99)

Effective June 1, 1999:

A. Fine and Tow-Away.

Except as noted in Section C.5. of this rule, the following enforcement procedures will be implemented for the violation of these Vehicle Rules upon a first or subsequent violation by any owners and/or operators of vehicles within Niguel Shores.

1. Fine: The levy of a fine by the Board of Directors in accordance with the Association's policy and procedures of fines and penalties.
2. Tow-Away: Vehicle tow-away in accordance with the tow-away procedure set forth in Paragraph C below.

B. Warning Notice for Fines and Tow-Away.

Before a fine may be assessed, or a vehicle may be towed away, a written warning notice (Notice of Violation) may be given which shall include:

1. Vehicle Description – make, model, color, and, vehicle identification number (VIN number) if available.
2. License number and state of insurance.
3. Date and time warning notice issued.
4. Location of vehicle.
5. Violation charged.
6. Identity of person issuing warning notice (may be coded).

C. Tow-Away Procedure.

When the vehicle is to be towed away, the following steps are to be taken in accordance with these rules and the provisions of Section 22658.2 of the California Vehicle Code (CVC).

1. At least one (1) hour prior to the removal of a vehicle owned by either a member of NSCA, or a member of the public who is not a member of the Association, the designated representative of NSCA as identified in sub-paragraph 6 below, shall affix a Notice of Violation to the vehicle which shall contain the following: (a) a statement that the vehicle will be towed if not removed within one (1) hour from time notice was left on vehicle; (b) the identity of the provisions of the CC&Rs, By-laws or these Vehicle Rules which are violated; (c) the time the notice was affixed to the vehicle.

2. Tow-away service is called by authorized representative of NSCA as designated in sub-paragraph 6 below.

3. The tow-away / impound service shall give, or cause to be given, notice of the removal to the registered owner of the vehicle and to the local law enforcement agency in accordance with CVC.

4. Towing company receipt is filled out by towing service, signed by NSCA representative, and a copy returned to NSCA Office.

5. Removal may be made WITHOUT NOTICE of any vehicle parked as follows: (a) in a marked fire lane; (b) within 15 feet of a fire hydrant; (c) in a space designated for handicapped without proper authority; (d) in a manner that interferes with entrance to or exit from NSCA; (e) in a manner that interferes with entrance to or exit from any lot, parcel or area owned by a member of the Association; (f) not clearly displaying a valid NSCA decal or permit or pass easily readable through the windshield.

6. The following representatives of NSCA are designated in order listed below, to authorize a tow-away: (a) access control contractor employee; (b) the General Manager; (c) an NSCA Board Member.

D. Abandoned Vehicle.

When it is believed that the vehicle is abandoned, the Sheriff's office will first be requested to handle the matter.

E. Responsibility of Owner for Violation of Rules.

The owner of any vehicle and/or residential lot in violation of these rules, shall be subject to the Enforcement Procedures. Owners of residential lots within Niguel Shores (Association Members) are further responsible for Rules compliance and the violations thereof by their guests, tenants, and delegates.

6505 Display of Permit (4-21-99)

A current and valid permit issued in accordance with Series 6500 and 6600 of these rules must be easily readable through the windshield from the outside of the vehicle at all times that the vehicle is parked or operated upon property or streets within Niguel Shores. See Rule 6440 for enforcement.

6512 Permits – Authorized Persons/Vehicles (4-21-99)

A. RESIDENT Owner

RESIDENT Owners are owners who reside full-time in Niguel Shores.

To be eligible for a Vehicle Gate Access Package, **RESIDENT Owner** must be a licensed driver and provide a copy of her/her vehicle registration(s) for verification of vehicle ownership *. In addition, a current “Owner Information Declaration” must on file with the NSCA Office.

RESIDENT Owners may obtain one Vehicle Gate Access Package per vehicle, up to a maximum of five (5) packages, *registered to and housed at* the property. If more than five packages are required, a written appeal to the Board of Directors must be submitted and approval granted.

Non-resident family members and relatives may be given convenient access by being included on the Owner’s “no call list”.

B. NON-RESIDENT Owner

NON-RESIDENT Owners are owners who do not reside full-time in Niguel Shores.

- (1) To be eligible for a Vehicle Gate Access Package, a **NON-RESIDENT Owner** must be a licensed driver and provide a copy of her/her registration(s) for verification of vehicle ownership *. In addition, a current “Owner Information Declaration” must be on file with the NSCA Office.
- (2) **NON-RESIDENT Owners** who rent or lease the property:

- (a) The NON-RESIDENT Owners may obtain one Vehicle Gate Access Package per vehicle, registered* to the NON-RESIDENT Owner, up to a maximum of two (2) packages.
- (3) NON-RESIDENT Owners who do not rent or lease the property:
 - (a) The NON-RESIDENT Owners may obtain one (1) vehicle gate access package per vehicle registered to the NON-RESIDENT Owners, up to a maximum of two (2) packages.
 - (b) Immediate relatives of the NON-RESIDENT Owners (spouse, child, parent, sibling, grandparent, and grandchild) who reside full-time at the property may obtain up to a maximum of three (3) vehicle gate access packages (decals and gate cards) for vehicles registered to and regularly housed at the property, and one (1) pedestrian gate access device for each such full-time eligible relative, provided the Owners so declare on the "Owner Information Declaration" and the relative provides proof of full-time residency. Such relatives will be issued renewable vehicle access gate packages and pedestrian gate access devices in accordance with NSC Rules 6100, 6515, and 6516 which will be valid for a period of one year, or until termination of full-time residency at the property, whichever occurs first. There is no charge for renewal provided the Owners provide a letter so requesting and stating that the information provided in the Owners most recent "Owner Information Declaration". Is still correct.
 - (c) If additional packages are required, a written appeal to the Board of Directors must be submitted and approval granted.
- (4) No package will be issued to management agents. Non-Resident Owners and their agent must execute an NSCA Owner/Agent Agreement available from the NSCA Office. This agreement is maintained on file and a service permit is issued to the agent.

C. TENANTS.

Eligibility for a Vehicle Gate Access Package requires the Tenant to be a RESIDENT on at least a month-to-month basis, be a licensed driver, have a vehicle, and provide a copy of his/her vehicle registration for verification of vehicle ownership. In addition, a current "Tenant Information Declaration" and a copy of the Tenant's rental/lease agreement (signed by both the Owner and the Tenant(s)) must be on file with the NSCA Office. The person(s) listed on the rental/lease agreement must sign the application form before a Vehicle Gate Access Package will be issued.

Tenants who are residents and licensed drivers may obtain one Vehicle Gate Access Package per vehicle, up to a maximum of five (5) packages, for vehicles registered to the Tenant(s) and housed at the residence. Tenant(s) are required to pay a \$50.00 fee for each package issued, \$40 of which fee is refundable upon the return of receipt when requesting a refund. Each vehicle decal/permit must be renewed upon the expiration of the rental/lease agreement. A renewed rental/lease agreement must be provided to the NSCA Office. There is no charge for a renewal.

Only family members and relative of Tenant who are full-time RESIDENTS of the leased property are eligible for Vehicle Gate Access Packages.

(*If the vehicle is assigned to the RESIDENT Owner/Tenant for his use, and is regularly housed at the residence – a company car for instance – a letter from the registered owner of the vehicle so stating must be provided with the application.)

D. CORPORATION/PARTNERSHIP/TRUST Ownership.

For purposes of these rules, the officers of a corporation and the general partners of a partnership who reside in a property owned by the corporation or partnership, and the Trustees of a Trust who are named in the recorded deed to the property will be considered "property owners".

6513 Transfers Prohibited (09-24-92)

Keycards and owner and tenant vehicle decals/permits are the property of NSCA and are not transferable to guests, friends, service contractors or other unauthorized persons or vehicles. Any unauthorized use may result in a fine; or withdrawal of keycard or decal/permit use privileges temporarily or permanently, depending upon the circumstances and ruling of NSCA Board of Directors.

6514 Stolen, Lost, or Damaged Gate Access Items (12-16-86)

Stolen or lost key cards or vehicle decals will be replaced only upon proper execution of an NSCA "Loss Report Declaration", and payment of a NON-REFUNDABLE fee. See Rule 2714 for fee. Returned damaged key cards or decals will be replaced at no charge, as long as the serial number is intact.

6515 Proof of Residence (12-16-86)

Proof of residence for issuance of gate access package shall be required by NSCA as follows:

A. Property Owners

- 1. Current Owners: Identification which corresponds with NSCA records (e.g. Driver's License)**
- 2. New Owners: Copy of RECORDED grant deed and certified escrow closing statement, or other documentation satisfactory to NSCA.**

B. Tenants

- 1. Identification (e.g. Driver's License).**
- 2. Copy of rental or lease agreement.**

6516 Issuance of Vehicle Gate Access Packages (4-21-99)

Effective June 1, 1999:

- A. Registration items will be issued in person only during normal business hours Monday through Friday, or in case of extenuating circumstances, as approved by management.**

B. Vehicle registration items requested on behalf of a minor (under the age of 18 years) will be issued only in person TO THE MINOR'S PARENT OR GUARDIAN.